

DENHAM SPRINGS FRESHMAN HIGH PLANNER 2023-2024



Karen Grant

Mr. Kenneth Magee
Principal

Mrs. Karen Grant
Assistant Principal of Curriculum
and Instruction

Mr. Joshua Hogan
Assistant Principal of Discipline

940 North Range Avenue
Denham Springs, La 70726
Phone 665-7890, Fax 665-1865

Table of Contents

School Information

Phone Number.....	2
Student Usernames...	2
About Us	2
Alma Mater	2
Contract for Student Success	3
Vision & Mission.....	4
School Calendar	4
School Holidays.....	4
Bell Schedules.....	5
Map	6

General Information

Address Change.....	7
Announcement	7
Assemblies	7
Bus Regulations	7
Emergency Drills.....	7
Facilities	7
Fees.....	8
Hall Pass.....	8
ID Cards.....	8
Insurance.....	8
Library.....	8
Lunch.....	8
Medication.....	9
Student Drop Off	9
School Telephones	9
Textbooks	9
Visitors	9

Academics

Grading Scale	10
Grade Procedures	10
PowerSchool	10
Weighted Grades	10
Late Work Policy	11
Field Trip Policy	11
AP Courses	11
Ethics	12
School Supplies	12
LEAP 2025 Testing	12
Exam Descriptions	12
Final Test Exemptions...	13
Tutoring	13
Grade classification ...	13
Virtual School	14

Discipline

Guidelines	15
Weapons Policy	15
Alcohol/Drug Policy ..	15
Search/Seizure	15
Bullying & Harassmen...	15
Sexual Harassment ...	15
Code of Conduct	16
Behavior Expectation ...	17
Digital Citizen	17
Discipline Chart	18
Consequences Defined	19
Detention & Clinic Policy .	19
Grooming	19
Dress Code	20
Casual Dress Guideline.....	21

Attendance

Requirements	23
Perfect Attendance ...	24
Homework & Absences.....	24
Homebound.....	24

Guidance

Check-In/Check-Outs.	24
Overview	24
Curriculum	24
Conferences	24
Enrollment/Transfers.	24
TOPS Scholarship	25
TOPS Awards	26

Extra-Curricular

Homecoming Dance ..	26
Club Schedule	27

Athletics

Athletic Eligibility	27
Athletic Events Conduct ...	27

Technology

Technology Use	28
Personal Laptop	29

PBIS

PBIS Expectations.....	30
------------------------	----

School Information

School Phone Numbers

Main Office 665-7890
FAX 665-1865
Guidance..... 665-7890
STEM Center..... 667-8756
Field House..... 664-0957

Hornsby Gym..... 665-8854
Jacket Gym..... 664-7982
Band Room..... 665-8822
Library..... 665-7890
DS High 665-8851

Student Username Information:

Student ID #: _____
Office 365 Username: _____
Office 365 Password: _____
Google Classroom Username: _____
Google Classroom Password: _____
Computer Username: _____
Computer Password: _____
Powerschool Username: _____
Powerschool Password: _____

Oncourse username: _____
Oncourse password: _____
Plato Account Login: _____
Plato Account Username: _____
Plato Account Password: _____

About Us:

Denham Springs Freshman High School, located in Denham Spring, Louisiana was founded in 1998. It is located in the old Denham Springs Junior High School building located on Yellow Jacket Blvd and Range Ave. DSFH is comprised of only 9th grade students and is affiliated with Denham Springs High School. Denham Springs Freshman High has three feeder schools: Denham Springs Jr. High, Juban Parc Jr. High and Southside Jr. High.

Alma Mater

**On old Denham's northern border
reared against the sky
proudly stands our Alma Mater
as the years go by.
Forward ever be our watchword.
conquer and prevail.
Hail to thee, our Alma Mater,
Denham High, all hail**

Denham Springs Freshman High

Contract for Student Success

Livingston Parish Public Schools, pursuant to "The Education/Juvenile Justice Partnership Act" (R.S. 17:251 and 17:252), has developed the following statements of compliance.

School Vision: Our vision is to create a learning partnership of home, school, and community to ensure personal and academic excellence.

Mission Statement: **Jackets Are Committed to Knowledge, Excellence, Teamwork, and Success!**

All parties commit to the following:			
School:	Teachers:	Student:	Family:
<ul style="list-style-type: none"> ▪ Provide high quality curricula and instruction aligned with the LA Standards. ▪ Provide an opportunity for conference as requested. ▪ Report on an ongoing basis about child's progress (interim reports, report cards, PowerSchool, etc.). ▪ Provide opportunities for family involvement and assistance to families to help child at home. ▪ Provide a safe, orderly learning environment. ▪ Provide tutoring in core areas and access to computer laboratory. 	<ul style="list-style-type: none"> ▪ Provide rigorous activities and lessons aligned with LA Standards. ▪ Provide high expectations for all students in an encouraging and supportive manner. ▪ Provide a well-disciplined and managed learning environment. ▪ Provide an open line of communication with family members. ▪ Differentiate instruction/provide different avenues for input, output, content, and tie learning to the real world, so that all students will have access to an education that will prepare them for meaningful work and/or higher education. ▪ Maintain a current webpage. ▪ Update PowerSchool grade book every 1½ to 2 weeks. 	<ul style="list-style-type: none"> ▪ Attend school regularly. ▪ Report to class on time. ▪ Complete all school and homework assignments in a timely manner. ▪ Stay attentive and actively participate in classroom activities. ▪ Follow school and classroom rules, expectations, and procedures. ▪ Respect classmates, myself, teachers, administrators, school staff, and property. ▪ Maintain a positive learning environment. ▪ Review my school's student handbook and follow the procedures. ▪ DO MY BEST! ▪ Ask for help if I need it! 😊 	<ul style="list-style-type: none"> ▪ Ensure that my child attends school regularly and arrives to school on time each day. ▪ Ensure that my child completes all required homework and studies for courses. ▪ Provide necessary materials my child needs for his/her success. ▪ Keep an open line of communication with my child's teacher(s) including parent/teacher conferences, written communication, etc. ▪ Support the school and all teachers in maintaining a positive, disciplined environment. ▪ Encourage my child to do his/her best. ▪ Ensure that my child reviews the student handbook. ▪ Ensure that I know when grades are issued and posted and I will go over grades with my child.

All parties (the school, teacher, student, and family) have read the above and agree to do all to ensure success to all students.

School Calendar

Class Work Begins	Friday, August 11, 2023
Interim I Issued to Students	Thursday, September 14, 2023
LPPS Professional Development Day	Wednesday, September 20, 2023
Interim II Issued to Students	Wednesday, October 18, 2023
Interim III Issued to Students.....	Thursday, November 16, 2023
Fall Exams	December 15-21, 2023
First Semester Ends	Thursday, December 21, 2023
Second semester begins	Friday, January 5, 2024
Fall Semester Report Card Issued to Students.....	Friday, January 14, 2024
Interim IV Issued to Students	Friday, February 9, 2024
Interim V Issued to Students	Tuesday, March 19, 2024
Interim VI Issued to Students	Friday, April 26, 2024
Spring Exams	May 20-24, 2024
Second Semester Ends.....	Friday, May 24 2024
Spring Semester Report Card Mailed Home.....	Thursday, May 30, 2024

School Holidays

Labor Day	Monday, September 4, 2023
Professional Development Day	Wednesday, September 20, 2023
Livingston Parish Fair	Friday, October 13, 2023
Professional Development Day.....	Wednesday, November 1, 2023
Thanksgiving.....	Monday - Friday, November 20-24, 2023
Christmas and New Year's	Friday, December 22, 2023- Thursday, January 4, 2024
Martin Luther King Day.....	Monday, January 15, 2024
Mardi Gras	Monday-Friday, February 12-16, 2023
Professional Development Day	Wednesday, March 6, 2024
Good Friday/Easter	Friday, March 29- Friday, April 5, 2024

Mission Statement:

Jackets Are Committed to Knowledge, Excellence, Teamwork, and Success!

Vision:

As a community of students, educators, parents, we will encourage one another to develop self-directed, positive attitudes and to acquire skills for lifelong learning.

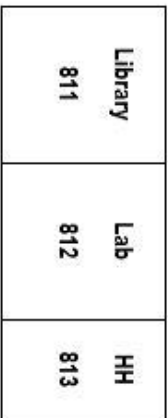
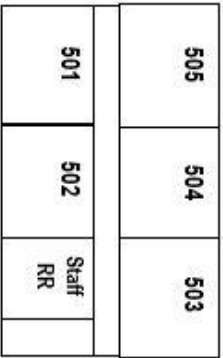
DENHAM SPRINGS FRESHMAN HIGH SCHEDULES 2023-2024

REGULAR SCHEDULE	
Campus Bell	7:00
Bell To Class	7:25
1 st /2 nd Block	7:29-9:06
3 rd /4 th Block	9:10-10:43
5 th /6 th Block	10:47-12:58
1 st Lunch Shift	10:47-11:20
2 nd Lunch Shift	11:37-12:10
3 rd Lunch Shift	12:22-12:56
7 th /8 th Block	1:02-2:35

ACT/PEP SCHEDULE	
Campus Bell	7:00
Bell to Class	7:25
1 st /2 nd Block	7:29-8:55
3 rd /4 th Block	8:59-10:21
5 th /6 th Block	10:25-12:21
1 st Lunch Shift	10:25-10:59
2 nd Lunch Shift	11:09-11:42
3 rd Lunch Shift	11:47-12:21
Transition to 7 th /8 th Block	12:21-12:25
Activity/Pep	12:27-1:11
7 th /8 th Block	1:11-2:35

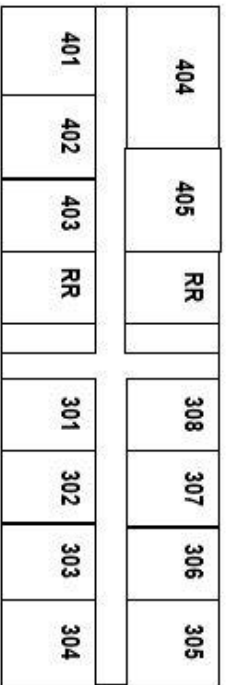
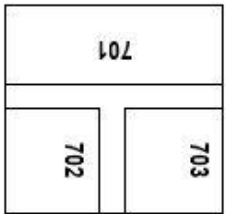
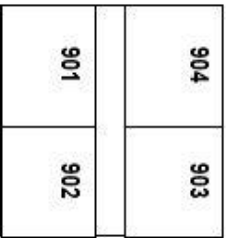
Shed

Greenhouse



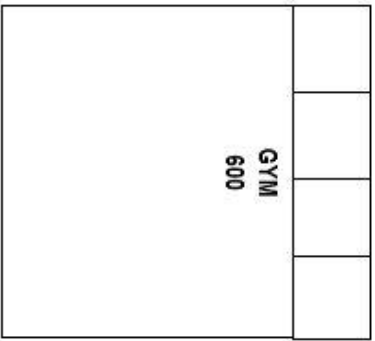
Faculty Parking

905

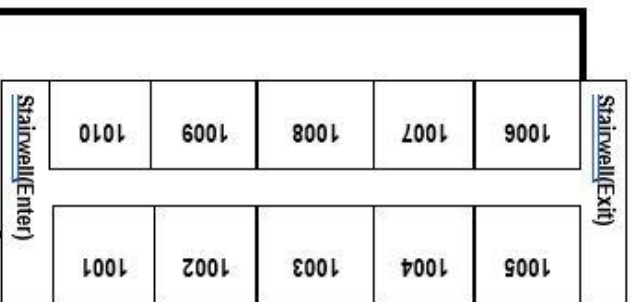
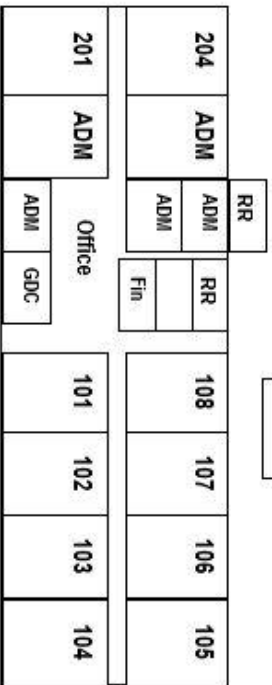


Boy	Girl
RR	RR

Commons Area



Commons Area



Cafeteria

General Information

Address Change

Students must inform the office and present documentation (e.g. current electric bill) of a change of address or phone number. **Due to security reasons, only persons listed with phone numbers on file in the office will be allowed to check out students.**

Announcements

Announcements are read to all students over the intercom each morning and placed on the school website. Students are accountable for all information read over the intercom. You may also sign up to receive announcements via DSFH school App. You can download our DSFH school app from the Apple Store or Google play.

Assemblies

Assemblies and special programs are held throughout the year. Students are expected to be courteous to other students, teachers, and guests. Students will follow this procedure: 1) Enter the gym through the assigned door and take a seat quietly in the assigned area. 2) Talk as little as possible. 3) Applaud when appropriate, but do not whistle, boo, or stomp your feet. 4) Always give courteous attention to the speaker. 5) Failure to follow procedure will result in exclusion from future assemblies and disciplinary action.

Bus Regulations

Bus number and morning pickup times can be found on the LPSB web page (lpsb.org). Click "Parents", then "Transportation", and get your answers for "What bus?" "What school?" "What time?" *A note from a parent and signed by the Attendance Office is required for any student to ride a different bus. All notes will be verified by phone.*

***Rules for Bus Riders**

- 1. Cooperate with the driver. Your safety depends on it.**
- 2. Be on time, the bus will not wait.**
- 3. Follow the driver's instructions when loading and unloading.**
- 4. Be quiet and well behaved.**
- 5. Do not damage the bus in any way. You are responsible for your damages.**
- 6. Remain seated while the bus is in motion.**
- 7. Do not extend arms, head or objects out of the windows or doors.**
- 8. Keep the center aisle clear of feet, books, or objects that may obstruct the walkway.**
- 9. Keep your hands, feet, and possessions to yourself.**
- 10. Do not eat or drink on the bus. Food, drinks, and gum are not allowed on the bus.**
- 11. Do not throw anything in the bus or out the bus windows or doors.**
- 12. All school rules apply on the bus and at the bus stop.**
- 13. The following items are not allowed on the bus: alcohol, drugs, tobacco, tobacco products, matches or lighters, glass objects (except eye-glasses), pets (cats, dogs, etc.), weapons (including knives), objects too large to be held in your lap or placed under the seat.**

Emergency Drills

Emergency and fire drills will be held during the school year and monitored under the DSHS Emergency Response Plan. During an emergency drill, students **must quietly follow the instructions of the teacher.** Northside Baptist Church will serve as the secondary relocation center for student pickup in the event of a campus evacuation.

Equipment and Facilities

Each student is expected to assume responsibility for the care of all school property. Students who damage property accidentally are responsible for paying for the damage. Damage of a malicious nature will be considered a very serious matter. Any damage must be repaired or replaced at the expense of the student at fault, and disciplinary action taken.

Fees

DSFH assesses each student a \$40 school fee for ID, copy paper, copy machine and laptop rental maintenance, postage, scantrons, phone for absentees, medical and sanitary supplies, etc. small fees for consumable materials and supplies. **Students must pay all fees in order to attend or participate in the following: club meetings, field trips, competitions, and dances. New online program to pay fees will be available for 2023-2024.**

Any person writing a check that is returned by the bank (NSF) will not be allowed to pay by personal check for any future fees. Only cash, money orders, and credit cards will be accepted.

Hall Passes

In order to leave class for any reason, students must wear the designated HALL PASS sign from their teacher. Students out of class without their hall pass, or in an unauthorized area, will be disciplined.

ID Cards

Temporary ID—\$1 Replacement ID—\$5

IDs are the property of the school and shall be presented upon request.

All students are required to have their ID card displayed **face up** on a lanyard or clipped to a collar at all times. Students will be issued one ID and holder. Replacement ID cards, holders, and temporary IDs must be purchased from the office before the 1st hour tardy bell (7:29). Any student not wearing an ID after 7:30 a.m. will be sent to the office and receive disciplinary action. No student may use another student's ID for any reason. IDs defaced in any way will result in disciplinary action. All stickers purchased for "Casual Dress" must be removed at the end of the day.

Insurance

The school is not responsible for hospital or doctor bills due to accidents that happen on the school premises. It is the student's responsibility to maintain adequate insurance coverage when participating in any extra-curricular activities. Visit the following website for more information on affordable, voluntary student accident insurance plans: <https://www.bollingerschools.com/site/>.

Library

The library is open from 7:00 to 2:40 every day. On days when there is tutoring, the library is open until 4:00. If a student reports to the library at any other time without a pass, they are considered to be in an unauthorized area and will be disciplined. The fine for overdue books is ten cents per day on regular loan (14 days) and twenty-five cents per day on overnight books.

Breakfast/Lunch

Breakfast will be served inside the cafeteria every morning. Lunch will be served in the school cafeteria. Due to the August 2016 flood, all students are eligible for free breakfast and lunch. Breakfast is available every day at 7:10a.m. and lunch is available between 10:47-12:58 and dependent on each students' lunch shift.

Classes go to lunch on a designated schedule. "1st" Lunch- All 1st lunch students will report to their 5th/6th hour class, leave their book bag in the room, and report to lunch. "2nd and 3rd " Lunch- All 2nd and 3rd lunch students will report to their class 5th/6th hour class. NO book bags may be brought to the cafeteria.

General Lunch Rules

1. No change will be given. All extra money goes into the student's account.
2. Students will walk to and from the cafeteria in an orderly manner, staying on the sidewalks.
3. Students who are in line are to stay in single file, and maintain their place. **Anyone caught skipping will be sent to the back of the line and be subject to disciplinary action.**
4. When the last student in line enters the cafeteria, the line will be closed.
5. Once students leave the serving area, they may not return to the serving area.
6. Students are to clean off their table and the surrounding areas and make sure everything is put into the nearest garbage can.
7. **No carbonated beverages or outside fast food may be brought into the cafeteria.**
8. Students must report to the cafeteria within the first 8 minutes of their lunch period or be considered tardy.
9. Students are to use ONLY the restrooms outside between the 100 and 300 hall.

Medication

According to school board policy, students cannot take, *have in their possession*, or be given non-prescription medication such as Tylenol, aspirin, cold medications, ointments, etc. by school personnel during school hours. Students also *may not possess* prescription medication. If prescription medicine must be taken during school hours, written parental consent and a completed doctor's form must be on file in the office. It is the student's responsibility to report at the proper time for medication. A parent or guardian must bring all medicine/medications to school. Students in possession of any medication (prescription or over-the-counter) will be subject to disciplinary action. Contact the office for more information.

Student Pick-Up/Drop-Off

Students may be dropped off or picked up only at the Yellow Jacket Boulevard freshman high school loading shed. Students may not arrive prior to 6:50 am. **Six** vehicles will be loaded at a time. Students being picked up must pay attention and be ready when their ride stops. Students, check for your ride before the ride reaches the loading zone and position yourself near the space where your ride will stop. **We will not allow one student to hold up the entire line.** Students should never walk in the street to get to their ride – stay behind the white line on until you reach the area where you will actually be entering your vehicle. All students will be loaded from the curbside (passenger side). **Parents, please pull forward until all loading zone spaces are filled. Our objective is to load 6 vehicles at one time and 6 leave at about the same time.** If you are picking up students at both the 9th grade school and at the high school, pick up at the 9th grade loading zone first and then merge into the high school loading zone. Our objective is to get the students picked up in a safe and timely manner. Students violating these rules may receive discipline. **Anyone caught trying to be picked up or dropped off in an unauthorized area will be disciplined.**

School Telephone

Telephones are to be used for official business only. Students will always be called to the phone in case of an emergency. The office phone is available for students to use in case of a personal emergency; therefore, all student to parent communication should go through the front office.

Textbooks

Textbooks will be issued at the beginning of the term. When receiving a book, the student should note any damages, report these to the teacher, and write his name in the appropriate area of the inside cover. **If a student receives a book that is damaged then it should be exchanged for a new one. Any damage not noted will be the responsibility of the student when the book is turned in at the end of the semester or year.** Replacement fees will be charged for lost or damaged books and/or tampering with bar codes. Theft or loss of a student's book does not negate responsibility for that student's book.

Visitors

All visitors must report to the office immediately upon arrival and receive a Visitor's Pass. Students are required to direct visitors to the office. Students are not allowed to have visitors during school hours. **No flowers, food, balloons, gifts, etc. will be delivered to students during school hours. Such deliveries will be turned away at the office.**

Academics

Grades

On-Level Course		Honors Course		College Board Advanced Placement (AP) Course	
Grade/Point Value	Average	Grade/Point Value	Average	Grade/Point Value	Average
A = 4	93 - 100	A = 4	90 - 100	A = 5	90 - 100
B = 3	85 - 92	B = 3	80 - 89	B = 4	80 - 89
C = 2	75 - 84	C = 2	70 - 79	C = 3	70 - 79
D = 1	67 - 74	D = 1	60 - 69	D = 2	60 - 69
F = 0	0 - 66	F = 0	0 - 59	F = 0	0 - 59

Weighted Categories for Each Course	PowerSchool Abbreviation	Weights per Category
Major Assessments	MA	40%
Assessed for Accuracy	ACC	35%
Participation / Completion	PC	10%
End of Semester Assessment	SEM EX	15%

Grading Procedures

Teachers update grades weekly, therefore PowerSchool demonstrates the most up to date version of grades. Parents and students are strongly encouraged to check PowerSchool weekly <https://lpps.powerschool.com/>. Students will receive two report cards, one at the end of each semester. The report card will be a cumulative grade of the entire semester's work based on weighted grades per subject. Three interim reports will be issued each semester: 4 1/2 weeks, 9 weeks, and 13 1/2 weeks. Interim grades are cumulative as well. When calculating percentages to determine a letter grade, .50 and above will always be rounded off to the next highest number. If you need your login information, please contact the office.

How to Calculate Weighted Averages

Grade weights are subject to change. In cases where grades do not share the same weight, (ie. when multiple grading categories exist), the calculation is different. The weight of each grade category must be taken into account. Individual grades might also be worth different amounts within a given category.

Consider the following example:

<u>Grade Categories</u>	
<u>Category</u>	<u>Weight</u>
Major Assessments	40%
Assessed for Accuracy	35%
Participation	10%
End of Semester Assessment	15%

Student Grades

<u>Category</u>	<u>Grade 1</u>	<u>Grade 2</u>	<u>Grade 3</u>
Major Assessments	50/60	45/50	92/100
Assessed for Accuracy	55/75	43/52	78/100
Participation	9/10	8/10	7/10
End of Semester Assessment	88/120		

PowerSchool demonstrates the most up to date version of grades. To calculate the weighted average, you should do the following:

1. Calculate the grade average within each category.

Individual Category Averages

<u>Category</u>	<u>Calculation</u>	<u>Result</u>
Major Assessments	$(50 + 45 + 92) / (60 + 50 + 100)$.89
Assessed for Accuracy	$(55 + 43 + 78) / (75 + 52 + 100)$.76
Participation	$(9 + 8 + 7) / (10 + 10 + 10)$.80
End of Semester Assessment	88/100	.88

2. Multiply each category average by its corresponding weight.

Category * Weight

<u>Category</u>	<u>Calculation</u>	<u>Result</u>
Major Grades	$.80 * 40$	32
Projects	$.76 * 35$	26.6
Minor Grades	$.80 * 10$	8
Mid-Term Exam	$.88 * 15$	13.2

3. Add the weighted categories together and divide by the sum of the weights.

Overall Average

<u>Calculation</u>	<u>Result</u>
$(32 + 26.6 + 8 + 13.2) / 100$	79.80 (80)

Late Work Policy-Homework, Tests, & Projects

If a student misses school due to an excused absence, then the student will have the same number of days to make up the assignment before being penalized with grade deductions. After those days have expired, the assignment will be deducted no more than the amount of points equivalent to a letter grade for each day the assignment is missing. **All missing assignments should be completed before the interim period is up.**

All missing tests and projects must be made up in a timely manner by communicating with the teacher and discussing due dates. Tests may be made up by setting up an appointment with a teacher before or after school, during "Activity Schedule" or during tutoring. It is the student's responsibility to approach the teacher regarding missing tests and projects.

Each teacher will give more information regarding late work policy in his or her syllabus on the first day of school.

Field Trip Policy

In order for a student to attend a field trip, he or she must meet the following criteria:

- - o "F"s in any subject on a current PowerSchool check
- - o excessive absences in the current semester (no more than 5 unexcused absences)
- - o school debts

Advanced Placement Courses

Advanced Placement courses are an invaluable asset to a student's education. AP helps to build a student's **confidence**, offers an opportunity to earn college credit, and significantly increases student success in college. Students that earn a score of 3, 4, or 5 on the test could earn college credit. Students that are enrolled in AP

courses **must** take the AP test in May.

Ethics

Cheating at DSFH is considered an ethical violation. Examples of cheating which constitute an ethics violation are: copying another’s work, copying and pasting information directly from a website without having a Works Cited page, allowing work to be copied, plagiarism, giving answers to others in any form/unauthorized help on a test or assignment, having another person do work, doing another’s work, using cheat sheets or other techniques, and failure to follow behavioral directions given before a test or assignment. The consequences of cheating are:

- 1) First offense:** Student will receive a zero on the assignment, a phone call home from the teacher, and a behavior clinic.
- 2) Second offense (and any thereafter):** Student will receive a zero on the assignment, a phone call home from the teacher, and a suspension.

Stealing a teacher’s exam, key, or other instructional assignment by any means as to distribute material will be an automatic suspension from school. Anyone found to be in possession of such materials will be disciplined.

School Supplies

General school supplies are: notebooks, binders, loose leaf, black/blue ink pens, pencils, highlighters, dry-erase marker, post-it notes, and a scientific calculator. Teachers will specify supplies needed for individual courses on their syllabi.

LEAP 2025 Testing:

The LEAP 2025 tests are designed to measure whether students have mastered the knowledge and skills necessary for completion. Students will take LEAP 2025 tests in Algebra I, English I, English II, Geometry, Biology, and US History (if currently enrolled in these courses). LEAP 2025 tests are a necessary requirement for graduation. **Students who earn an overall score of Advanced or Mastery on a LEAP 2025 test will be exempt from the final test in that subject during “Final Test Week”.**

Exams

Students are required to take multiple assessments throughout the year in order to determine students’ mastery of standards and drive instruction. None of the assessments listed below will be given early.

Assessment	Category & Weight	Description	Administration Date
Progress Monitoring Test	Assessment 40%	assessment created by the teacher.	October/March
Proficiency Test	End of Semester Assessment (Fall & Spring) 15%* *The only assignment in the category*	A comprehensive, standards-based assessment created by the district. Administered in Fall and Spring *Average of Semester I & Semester II Proficiency Test will determine if student is exempt from Final Test*	Fall December 13th (2 exams) December 14th (2 exams) December 15th (2 exams) December 16th (2 exams) December 19th (makeups) Spring May 19 (2 exams) May 22 (2 exams) May 23 (2 exams) May 24 (2 exams) May 25 (2 exams)

LEAP 2025 Assessment (in Spring Semester for these subjects only) English I English II Algebra I Geometry Biology US History	End of Semester Assessment (Spring Only) 15%* *The only assignment in the category*	A comprehensive, standards-based assessment created by the LA State Department of Education. Graded using a state-issued scale. Student must earn a certain score on the assessment in order to be exempt from the Spring Final Test (more information available in Spring semester).	
Spring Final Test	Assessment 40%	A test that covers the last Unit studied. Sophomores and Juniors that do not meet the EXEMPTION criteria outlined below <u>MUST</u> take the corresponding subject's Final Test on 5/15-5/20. Students that are exempt from various subjects do not need to report to class. *Spring Final Tests will NOT be administered early. The last day of school is May 21, 2021 and this information was made public in Spring, 2020. All vacations should be planned accordingly*	May 15 th (2 exams) May 18 th (2 exams) May 19 th (2 exams) May 20 th (2 exams)

Exemptions for Spring FINAL Test (Excluding LEAP Testing Subjects)

In order to be exempt from Spring Final Tests, students must meet the following criteria:

Freshman	To be exempt from a Spring FINAL Test Meet the teacher's SLT goal for Proficiency test Have a "C" average in the class No outstanding debt
----------	--

Tutoring

Tutoring is offered in each of the four core areas for students who need extended help or enrichment. Tutoring will be held Monday-Thursday starting on August 30, 2021. Tutoring will be held in the teacher's classroom. Please check with your teacher for the location.

Tutoring Schedule 3:00-4:00	
Math	Monday
English	Tuesday
Science	Wednesday
Civics	Thursday

Grade Classification

Students have the opportunity to earn 8 half-credits (.5) each semester, per subject. By the end of a school year a student can earn up to 8 credits or 32 credits total during his or her high school career. Students must have the minimum number of credits listed below in order to be classified in the correct grade-level:

<u>Sophomore</u> 5 Credits <u>Junior</u> 11 Credits <u>Senior</u> 17 Credits

Students who fail two or more semester courses are advised to take advantage of the LPPS Virtual School program to stay within their cohort and be classified in the correct grade.

Virtual School to Regain Credits

Students that have failed a course can take advantage of Livingston Parish Public School’s Virtual School Program. There are multiple benefits to participating in Virtual School such as 1) not having to repeat the course during the school day with younger students, 2) working at your own pace, 3) not having to worry about essays, papers, projects, and tests after school, 3) being classified in the correct grade, and 4) GRADUATING ON TIME. Virtual School is held after school twice a week, from 3:00-5:00. Prices for one semester course starts at \$175 but are subject to change each semester. Virtual School courses are offered for the following subjects:

English I	SI, SII	Algebra I (Part I)	SI, SII
English II	SI, SII	Algebra I (Part II)	SI, SII
English III	SI, SII	Algebra I	SI, SII
English IV	SI, SII	Geometry	SI, SII
Senior Applications in English	SI, SII	Algebra II	SI, SII
Physical Science	SI, SII	Financial Math	SI, SII
Biology I	SI, SII	Math Essentials	SI, SII
Chemistry	SI, SII	Advanced Math (Pre-Calc)	SI, SII
Environmental Science	SI, SII	World Geography	SI, SII
Health	SI, SII	Civics	SI, SII
Spanish I	SI, SII	American History	SI, SII
Spanish II	SI, SII	World History	SI, SII

Sessions are held during the Fall, Spring, and Summer. Contact the office for more information 665-7890.

DISCIPLINE POLICY & GUIDELINES

Proper student conduct is the responsibility of the student and parents. It is the daily responsibility of school personnel to assure that no single person interferes with the learning environment of other students.

Disciplinary action will include, but not be limited to one of the following: Counsel/warn a student, administer punish work, contact parent/guardian, loss of privileges, restorative practices, after-school detention, behavior clinic, suspension, or expulsion. The action taken is determined by the severity of the infraction and the number of prior offenses. The Principal or his designee will determine when offenses are extreme or flagrant. School administrators may notify law enforcement officials whenever there is a belief that a criminal offense has been committed.

Policy on Weapons

Any student found to be in possession of a firearm or weapon on campus, on school property, on any school bus, or any school-related function shall immediately be recommended for expulsion. Schools are Weapons Free Zones.

Alcohol and Drug Policy

The possession or use of illegal drugs as well as the unlawful possession or consumption of nicotine or alcohol is also a criminal offense punishable by the laws of the State of Louisiana. LPPS policy requires that each student receives a copy of the alcohol/drug policy at the beginning of the year. Parents should review this, sign it, and return a copy to the school.

Search and Seizure

School officials are empowered to conduct searches of particular students while on school property, at school-sponsored events, and in transit to and from school when there is reasonable suspicion that the student may be in possession of drugs, alcohol, weapons, or other materials in violation of school policy or state law. Property (cars, cell phones, lockers, book bags, purses, etc.) shall remain under the control of school officials and shall be subject to search. Students are responsible for all items found on their person or in their possession - including in cars, cell phones, lockers, book bags, purses, etc.

Bullying, Harassment, Hazing

DSHS does not tolerate bullying, intimidation, harassment, and hazing of any kind on our campus. These are offenses which are subject to expulsion. If you are being harassed, please notify a teacher, guidance counselor, or administrator *immediately*. It will be investigated and appropriate action will be taken.

Sexual Harassment

LPPS disapproves of and does not tolerate harassment of any type, including, but not limited to, sexual harassment by employees to students, by students to employees, or by one student to another student. No employee or student, either male or female, should be subject to unsolicited and unwelcome harassment, including unwelcome sexual overtures or conduct, either verbal or physical. Sexual harassment is behavior that is not welcome, that is personally offensive, and therefore interferes with the purposes of the employee and/or student in the academic, extracurricular, and co-curricular atmosphere. All complaints should be made orally or in writing to a teacher, guidance counselor, or administrator.

Student Code of Conduct:

Denham Springs High School expects students to be well-behaved while attending school or any school activity and conduct themselves in an appropriate manner at all times. Every school personnel is authorized to hold every pupil to a strict accountability for any disorderly conduct in school or on the grounds of the school, on the street or road while going to or returning from school, or during intermission or recess. Students have the responsibility to know and respect the rules of the school system. Students shall comply with all state laws, Board policies, and school regulations, and directions of administrators, teachers, and other authorized school

personnel during any period of time when the student is under the authority of school personnel.

Student Behavior Expectations

1. Students are required to follow instructions from any school employee at any time. School employees will not make unreasonable requests of students.
2. Upon arrival to campus, students may not leave campus without checking out through the office. Even if the first bell has not rung in the morning, students must check out prior to leaving campus. No student may arrive on campus prior to 7:00 a.m. nor after 3:00 p.m. unless participating in a school-approved extracurricular activity.
3. Students should immediately report to the Commons Area upon arrival to school. In the event of bad weather, they will report to the Gym bleachers, remaining off the playing floor. No food or drinks are allowed in the gym.
4. Students are to leave campus in an orderly manner at the designated time. Only students directly supervised by a teacher may remain in the halls.
5. Maintain a free flow of traffic in halls, stairwells, and walkways. This includes any one-way signs or directions.
6. Students are required to use the restroom in the hall (or closest to the hall) of their current classroom. Any other locations will be considered an unauthorized area. Students may not loiter or congregate in the restroom. Students not actively conducting bathroom business will be disciplined and subject to search.
7. If a student leaves out of class, he or she must be in possession of a hall pass – whether physical or electronic. Students may not leave a teacher’s classroom without permission for any reason. Students who fail to comply will be subject to disciplinary action.
8. Excessive or loud noise is prohibited on campus.
9. Fighting is strictly prohibited. Any student found instigating or participating in a fight, or any other disorderly conduct which constitutes a significant disruption, **shall be subject to disciplinary action and arrest.**
10. Use or possession of **vaping products, tobacco products, or paraphernalia (i.e. charger, lighter etc.) of any kind is prohibited. Violators are subject to suspension and referral to law enforcement.**
11. Altering or forging of any official school document such as interim reports, detention letters, doctor’s excuses, etc. is prohibited and will result in disciplinary action.
12. Food, candy, and drinks are **not** to be brought to school to be consumed during any class period. Before school or during lunch, all food must be consumed in the designated areas. Students are not allowed to order or receive deliveries from anyone at any time.
13. State law prohibits students from carrying firearms, knives, or other implements which can be used as weapons. This regulation includes sharp combs, manicuring devices, game items, headbands, jewelry, etc.
14. **Any threat**, digital, verbal, or written, will be taken seriously and may result in school and/or legal consequences.
15. Obscenities/inappropriate material of any kind, digital, verbal, or written, will result in disciplinary action.
16. Male students reporting to school with facial hair which is out of compliance will be offered the opportunity to shave on campus and return immediately to class or they will be given a dress code violation.
17. Non-compliance with any rule, verbal or written, will result in disciplinary action.
18. Unless otherwise expressly stated, the principal shall make the final decision regarding student dress, student behavior, school rules, and disciplinary consequences.

Digital Citizenship and Student Use of Personal Electronic Devices

1. No student, unless authorized by the school administration or classroom teacher, shall use (must be in the off position), make visible, or operate any personal electronic device including any device in a student’s possession that electronically communicates, sends, receives, stores, reproduces or displays voice and/or text communication or data on school grounds or any bus while being transported to and from school or any school functions (i.e. pep rally).
2. Each teacher shall have the ability to allow and regulate the use of personal electronic devices in the classroom and for specific educational purposes through verbal instructions.

3. Devices shall be in the off position (not left on silent/vibrate) while on school campuses, unless authorized by the principal and allowed by a teacher.
4. If students are given the permission to use a personal electronic device to access the internet, students shall be logged into the School Board's network and content filter. Students accessing the internet without logging into the School Board's network may be subject to disciplinary action.
5. Students shall not use devices to record, transmit, or post photographic images, sound, or video of a person or persons (including themselves) on campus during school activities and/or hours at any time, unless otherwise directed by a teacher for specific educational purposes that have been approved by the principal. Examples: phone calls, Facetime, Snapchat, etc. This policy does not apply to *parents* at general assemblies, award ceremonies, and other school sponsored events at DSFH.
6. Student devices with camera and video capability shall not be used in any way to infringe upon the privacy of students and staff.
7. Students shall comply with all teacher or administrator requests regarding technology, such as shutting down, handing the device(s) to school personnel, closing screen, storing, etc.
8. Unless specifically directed by a teacher, possession or use of an active personal electronic device during testing or assignments, shall be subject to immediate confiscation and the student shall be disciplined.
9. Improper use of devices may result in disciplinary action. Examples of improper use include, but are not limited to, the following: interference, disruption or obstruction of the educational environment, academic dishonesty, plagiarism, or violation of intellectual property laws, accessing files or sites not relevant to the curriculum, sending or displaying offensive messages, texting, sending pictures, or using inappropriate language (e.g. sexting or use in a manner that is profane, indecent, obscene, or vulgar), cyberbullying, harassing, intimidating, coercing, threatening, or attacking others, making public private information without consent, damaging networks, or electronic devices.
10. Each student shall be responsible for personal electronic devices at all times. The school is not responsible for storing or keeping the device(s) secure at any time. A student brings such device at his/her own risk. The school will not be responsible for searching for lost, stolen, confiscated, damaged devices.
11. A confiscated device shall be held in the administrative office, and the student's parents or guardian will be contacted. Parents or a designated adult may retrieve the device before, or at the end of, the regular academic day, or other designated time determined by the principal/designee.
12. Any student who refuses to relinquish an electronic device to school personnel at the time of the infraction will be subject to suspension and a revocation of cell phone privileges for the remainder of the year.
13. The devices shall include, but are not limited to, cellular phones, smart phones, e-Readers, iPods, SPY Pens, Pocket Audio Key Chains, audio flash drives, smart watches, cameras, video recorders and personal GPS tracking devices, air pods, earbuds, headphones, etc-
14. Violation of these guidelines may result in the loss of privileges (i.e. confiscation) as well as other disciplinary or legal action.
15. Cell phones believed to contain data relevant to any school, or legal, investigation may be confiscated for the duration of the investigation.

DSFH Campus Infractions

OFFENSE	Warning/ Recess/ Det.	Detention	Behavior Clinic	Short Term Suspension	Long Term Suspension	Expulsion
Alteration of grade reporting, medical excuses, school documents, etc.				X	X	
Assault and battery of school personnel					X	X
Breaking and entering school property					X	X
Buying/Selling of personal items at school		X	X	X	X	X
Campus Disruption	X	X	X	X	X	X
Cheating		1	2	3 or more		
Defacing school issued laptop	1	2,3	4,5	6 or more		
Disrespect for authority		X	X	X	X	X
Distribution/Possession/Use of Controlled Dangerous Substance						1
Extortion (Reimbursement)					X	X
Failure to attend detention		1 (2 Detentions)		2		
Failure to comply with detention rules/dismissed			X	X		
Failure to comply with Behavior Clinic rules/dismissed				X		
Failure to complete alternative assignment (after being doubled by school personnel)		1 2 (2 Detentions)		3 (Suspension until assignment)		

				completed.)		
False charges against authority				X	X	X
Fighting ¹				X	X	
Fighting (Continuing to fight after school requested to stop) ¹					X	X
Fighting (multiple offenses) ¹					X	X
Flagrant Dress Code Violation (no uniform shirt/pants, extreme hair, etc.)		X	X	X		
Forgery of administrator, teacher, or parent's signature				X	X	
Gambling			X	X	X	X
Harassing student or school personnel	X	X	X	X	X	X
Hooky/Skipping School			X	X	X	
Horseplay		X	X	X	X	X
Indecent Behavior		X	X	X	X	X
Instigating major disturbance/fight ¹			X	X	X	X
Leaving campus-unauthorized check out				X		
Leaving Class without Permission				X	X	
Lying to school personnel			X	X		
Prohibited Piercings		1	2	3		
Possession of inappropriate/unauthorized personal items (Items will be confiscated)		X	X	X		
Possession/Use of alcohol/medication/non-prescribed mood altering substance				X	X	X
Unauthorized use of personal electronic device (i.e. cell phone & smart watches)	# 1 - Confiscated + Detention (picked up in office by parent)			2, 3, 4		
Unauthorized use of any listening device (i.e. air pods, earbuds, headphones)		1,2	3,4	5 or more		
Possession/use of fireworks		X	X	X	X	X
Profane Language			X	X	X	X
Public Display of Affection (holding hands, hugging, kissing, etc.)		1	2, 3	4		
OFFENSE	Warning	Detention	Behavior Clinic	Short Term Suspension	Long Term Suspension	Expulsion
Shirt Untucked, No School Shirt, Wearing Hood on Head, or Nose Ring		1, 2	3, 4	5		
Sleeping in Class		X	X	X		
Possession/use of nicotine or paraphernalia (lighter, vape, etc) ¹				X	X	X
Stealing (Reimbursement required)				X	X	X
Taking/posting/sharing unauthorized pictures or video			X	X	X	X
Tardies-1 st /2 nd Block	1, 2, 3	4, 5	6, 7	8		
Tardies-3 rd – 8 th Block	1, 2	3, 4, 5	6, 7	8		
Threatening student or school personnel		X	X	X	X	X
Throwing Objects		X	X	X		
Unacceptable/unauthorized use of computers/ Internet		X	X	X	X	
Unauthorized area		X	X	X	X	
Uniform and Violations	1, 2, 3	4, 5	6, 7	8 or more		
ID Violations	1, 2, 3	4, 5, 6, 7	8, 9,	10 or more		
Use of any object as a firearm or weapon						X
Vandalism/destruction of school property (suspension until reimbursement is made)			X	X	X	X
Violation of medication policy				X		
Willful Disobedience		X	X	X	X	X
Other offenses and punishments may be added if necessary.						

X - Represents a range of possible consequences based on severity. ¹Law enforcement referral

DSFH Bus and Bus Stop Infractions

OFFENSE	Warning	Detention	Behavior Clinic	Short Term Suspension	Long Term Suspension	Expulsion	Bus Suspension
Distracting Driver		X	X	X	X	X	X
Getting on or off at the wrong stop/no permission to ride bus		X	X	X	X	X	X
Not staying in seat		X	X	X	X	X	X
Throwing Objects out of or in bus **		X	X	X	X	X	X

X Consequence depends on severity of infraction. *All campus infractions and disciplinary actions are recognized on the bus or at the bus stop as well.

****Students are responsible for cost of damages.**

Discipline Consequences Defined

Detention and Behavior Clinic Policy

Once students are scheduled for detention or clinic, the date will not be rescheduled unless approved by administration due to extenuating circumstances. If a student fails to attend a scheduled detention, the student will attend two days of detention. Should a student fail to attend either of those two days of detention, the student shall be subject to an out-of-school suspension. Behavior Clinic is intended as an alternative to suspension. Should a student fail to attend a scheduled clinic, an out-of-school suspension shall be the result.

Minor Infraction in Classroom

1st offense- Conference with the student one on one. 2nd offense- Assign minor infraction assignment. 3rd offense- Parental Contact made by teacher. 4th and subsequent offenses-written referral to office.

Note: Repeated or major infractions may result in an immediate referral to the office.

Loss of Privileges

In lieu of or in addition to other school discipline, students may be banned from certain activities. Example: banned from extracurricular events, phone confiscated, etc.

Restorative Practices

In lieu of or in addition to other school discipline, students may be required to make amends with any parties harmed by the disruptive behavior. Example: have a conference with the individual, write a letter of apology, etc.

Detention (Tuesday and Wednesday from 2:45 – 3:45 p.m.)

Students will be required to do written work during detention. Students must work the entire hour or will be dismissed. (Morning detention may also be offered as an alternative. Morning detention begins at 6:30am.)

Behavior Clinic (After School: 2:45 - 5:20 p.m.)

Behavior Clinic is an alternative to a suspension from school. Students will be required to perform "clean-up duties" (sweep, mop, pick up trash, etc.)

Suspension

Short term suspensions will range from 1 – 3 days. Long term suspensions will be 4 or more days. The severity of the offense will determine the length of punishment at the discretion of the administrator. The student may not attend any school or LPPS events during the suspension.

Expulsion

Upon receiving the fourth suspension, the student will be recommended for expulsion. If the offense is severe enough to warrant expulsion, at the discretion of the administration, the fourth suspension rule will be waived and expulsion will be recommended immediately. The student may not attend any school or LPPS events during the expulsion.

ALL STUDENTS SHOULD UNDERSTAND THAT ALL TEACHERS AND SUBSTITUTE TEACHERS ARE OBLIGED TO CARRY OUT ANY AND ALL POLICES OF THIS SCHOOL, AND THAT THE STUDENTS ARE OBLIGED TO TAKE INSTRUCTIONS FROM ALL FACULTY AND STAFF.

ANY STUDENT AND HIS/HER BELONGINGS (INCLUDING CELL PHONES AND THEIR CONTENTS) ARE SUBJECT TO BEING SEARCHED IF SCHOOL PERSONNEL HAVE REASONABLE SUSPICION OF ANY MATERIAL THAT MAY VIOLATE SCHOOL POLICY.

Grooming/Personal Appearance

1. Caps, hats, chains (including hanging from a wallet or pocket), headwear of any kind, ties (unless specifically permitted by the principal), large headbands, hair wraps, bandanas or scarves as headbands, and non-prescribed glasses are not permitted, and will be confiscated. **Hoods are not to be worn on the head nor over the ears.**
2. Foundation garments must be worn.
3. Piercings, other than ears, are not permitted. Clear (concise stud only) pierce hole fillers are allowed for nose rings. No other piercings of any kind are allowed. Female students may wear up to three earrings in each ear lobe. Male students may wear one small earring in each ear lobe which is no greater than one half-inch in any dimension. Gauges and spiked earrings are not allowed. Prohibited jewelry will be confiscated.
4. Pins, buttons, patches, decorations, slogans, symbols, tags, marks, or advertisements are not allowed unless

- approved by the administration. (Prohibited examples: beer, cigarettes, drugs, obscene suggestions, sexual connotations, political, etc)
5. Jewelry, including ear rings, worn during the school day should be of a size and dimension that is not a safety concern or distraction on campus. Students may wear a maximum of the following: (1) one thin necklace inside shirt (2) two bracelets per arm.
 6. Male hair must appear professional, clean, neat, and well-groomed at all times. The hair may not extend beyond the eyebrow in front and must be out of the student's eyes at all times. Hair length, as a whole, must be of a uniform length or must blend, fade, or taper. Stark contrasts in hair length (example: shaven sides with long hair on top) are not permitted. Extreme coloring and hairstyles are not acceptable. These items are expressly prohibited: headbands, jewelry in the hair, extreme or unnatural coloring, extreme styles, designs cut in the hair or eyebrows and "Mohawk" style hair.
 7. Students are permitted to maintain the following styles of facial hair:
 - Clean-shaven
 - Mustache –well trimmed, extend the entire length of the lip, may not extend below the corners of the mouth
 - Goatee – well trimmed, the cheeks, jawline, and neck must remain clean shaven
 - Natural Beard – neatly trimmed well above the jawline (no "chin strap" beards) and maintain a neatly groomed neckline, no portion of the beard may be exceptionally longer than the rest, the bulk/length of the beard may not be excessive

Students are to maintain a neat, clean, professional appearance at all times. At no time shall any student be in a perpetual state of attempting to grow facial hair. Any facial hair that gives the appearance of being unkempt (example: five o'clock shadow) is not permitted. Facial hair, if worn, must be of uniform length and distribution. Any grooming, sculpted lines, or styling resulting in an unnatural appearance is prohibited. Sideburns, unless part of a full beard, may not extend below the lobe of the ear.
 8. Female hair must appear professional, clean, neat and well-groomed at all times. The hair may not extend down beyond the eyebrow in front and must be out of the student's eyes at all times. Stark contrasts in hair length (example: shaven sides with long hair on top) are not permitted. Artificial hair is acceptable provided that it is a single natural coloration. These items are expressly prohibited: hair in rollers, excessive bows or beads, extreme or unnatural coloring, extreme styles, lines cut in the hair or eyebrows and "Mohawk" style hair.
 9. Students in violation of any grooming rules are subject to disciplinary action. (Example: facial hair, hair style, color, etc.) Students may be sent home unexcused until they are in compliance.
 10. Extremes in hair styles, colors, or contrasting colors (examples: colored streaks, strands, or splotches, etc.) are not permitted. Hair, as a whole, must be a natural coloration and be professional in appearance as defined by school administration.
 11. Radical departures from conventional dress or personal grooming and hygiene standards are not permitted.
 12. Students must be properly dressed and groomed at all school events, including dances. Revealing attire is unacceptable. For homecoming, prom, and casual dress day attire, refer to those sections in this handbook.
 13. Students must follow the rules of appropriate dress as directed by the needs of special classes (examples: physical education, industrial arts, Agri science, chemistry, etc.) due to safety concerns.
 14. Students must submit to reasonable dress code compliance checks by school personnel (example: verifying length of skort/short, etc.)
 15. Masks, if allowed by parish policy, must be for medical purposes and may not interfere with the operations of a safe and orderly campus.

Dress Code Guidelines

The School Board is permitted by state law to adopt dress codes mandating the use of school uniforms. The purpose of the *School Uniform Dress Code* shall be to provide additional opportunities for increased school safety; to encourage students to experience a greater sense of school identity and belonging; to encourage an improvement in student behavior; and to encourage a high level of program participation. All clothing must fit properly. Extremely loose or tight clothing is not acceptable.

BELTS. Belt required with clothing designed with belt loops, any color, no inappropriate logos or slogans. Belts are to be worn correctly and buckles are not to be excessive size or offensive in design. Studs and spikes are prohibited. Must be appropriate length for waist size.

COATS •Coat/jacket/sweater may be worn *as long as the uniform shirt collar is revealed*. •Coats/jacket/sweater must reach to the waist. •Trench coats are prohibited (including jackets longer than uniform bottom). •No shirt can be worn as a jacket •Jackets/Coats must have a lining. •Jackets/Coats must button, snap, zip in front from top to bottom. •**Hoods may not be worn on the head nor over the ears while on campus.**

JUMPERS • Jumpers **are not** allowed.

PULLOVERS OF ANY KIND •(Defined as sweaters, sweatshirt, vests: any garment which is pulled over the head and does not snap, button, or zip from top to bottom) • Solid color—Navy blue or white **or** Denham Springs High School pullover •Designs, emblems, insignias, monograms and logos are prohibited (except for school logo) •A pullover cannot be worn in place of a shirt nor be so large that it conceals a student’s bottom garment• Turtlenecks are prohibited – Any non-compliant pullovers may be confiscated for the remainder of the day. **Students found to repeatedly violate this policy may have their pullover confiscated until a parent/guardian picks it up in the office.**

SKIRTS •Solid color—khaki •Cotton twill or cotton blend (no jean material) •Must be worn at waistline •Pleated, flat or A-line •Length of skirt or slit in skirt—top of knee or longer •Front and back pocket, uniform style, are acceptable.

SHIRT •Solid color: Navy blue or white •**All shirts must be tucked in** (not rolled up) at all times •Polo (golf-boxed, hemmed), two, three, or four buttons at top with collar (short or long sleeves) •Oxford/dress shirt— Properly buttoned (short or long sleeves) •Short sleeve shirt length must be at least half way between shoulder and elbow. •Undershirts and t-shirts, if worn, must be plain white, grey, or black in color and can only be worn underneath the standard uniform shirt. •Short sleeves may not be worn over long sleeves.

*Club/In season sport’s shirts may be worn on Tuesdays. School spirit shirts may be worn on Fridays.

SHOES •Must tie, buckle, or Velcro •Must be properly tied if applicable •Closed toe and closed-heel shoes mandatory (tennis shoes, dress shoes, casual shoes, slip-on shoes) •Boots may be worn with long pants only. •Pants may not be tucked into boots •Long pants must be worn with boots. •Moccasin/slipper style/croc-style/slides shoes are not allowed. Footwear shall not extend above the knee.

SHORTS/SKORTS •Length—Top of knee (top of kneecap) to four inches above knee •Length cannot be below knees •Solid color—khaki •Style must be cotton twill or cotton blend (no jean material) •No pockets on pants leg— Pleated, flat, or A-line •No flaps on pockets •No patch pockets •Shorts must have belt loop and belt •Can be cuffed or uncuffed •Above criteria applies to skorts as well. •Appropriate fit: not too loose, not too tight; no sagging •Skorts (skirt-look in the front/short-look in back) must be visible and of regulation length •Skorts with belt loop require a belt •Pleated, flat or A-line •Must be worn at the waistline. •No “biker-type” shorts (tight fitting to the knee) •No capri style pants. •No “skinny” type shorts or skirts or “jogging” material.

SOCKS • If worn, socks may not have any inappropriate or offensive wording or images. Socks above the knee are prohibited.

TIGHTS/LEGGINGS - solid color black, gray, navy blue, white, or skin tone (may only be worn under skirts/dresses.) Designs, insignias, monograms and logos are prohibited. Extreme, distracting, or unprofessional styles of socks, hose, or tights are prohibited.

SLACKS •Solid color—khaki—Cotton twill or cotton blend (no jean material) •Appropriate fit: not too loose, not too tight; no sagging •Must be worn at waistline •Straight legs—no slits in hem •No elastic or gathering at ankles •Must be hemmed and length may not exceed top of shoe •No pockets on lower leg •No flaps on pockets •No patch pockets •Pleated or flat front •Must have belt loops and belt •Cropped, stirrup, parachute, wind, stretch/warm-up, jogger, and jean style (with rivets, brads) are prohibited •Cargo type garments are prohibited. •No capri style pants may be worn. •No “skinny” style pants or “jogging” material.

MASKS •Must be school appropriate •Students allowed reasonable choice of color, design, and pattern •Masks may have the student’s name, monogram, or school logo/DSHS. •*Masks should be free of wording, slogan, advertisement, obvious political statement, or inappropriate graphic.* Gaiter-style masks are allowed. No bandannas.

Any clothing, hair style, makeup or jewelry that is considered a distraction, a safety issue, or interferes with any student’s performance is prohibited. Per LPPS Policy, the principal shall make the final decision as to what is considered proper attire and appearance.

A list of approved uniform vendors and a sample uniform display is available in the main office and on the LPPS website.

CASUAL DRESS GUIDELINES: Periodically students will have the opportunity to participate in a “casual dress”

day. Students must adhere to the following guidelines. Failure to do so will result in the student being required to change into school uniform and will result in a loss of "casual dress" privileges for the remainder of the semester.

"Casual Dress" Days *Additional dates may be added throughout the year

Students MAY wear the following: blue or solid color jeans/pants (no holes, rips or tears revealing bare skin above the knee), sweatpants (must be worn on the waist), school appropriate t-shirts, shirts, or sweaters, pullovers or hoodies, skirts and dresses to the knee.

Students MAY NOT wear the following: sleeveless shirts, revealing clothing, shirts or dresses with cutouts in the back, inappropriate graphics or text on ANY clothing, no leggings with long shirts, no jeggings, no yoga pants, no pajama pants, no tank tops, no low-cut shirts, no revealing clothing of any kind, no crocs or slides. **SHORTS MAY NOT BE WORN** unless they are uniform shorts.

****STUDENTS NOT IN COMPLIANCE MUST CALL HOME TO HAVE APPROPRIATE ITEMS BROUGHT TO CAMPUS. STUDENTS CAN'T RETURN TO CLASS UNTIL DRESS CODE COMPLIANT!**

Attendance Requirements

Louisiana state policy states that students must be attendance 166 out of 177 days during the school year. **Therefore, a student will only be able to miss 5 unexcused days of school per semester. Excused absences are subtracted from PowerSchool attendance.** Examples of excused absences are: •Doctor's Excuse for illness •Court appearance Death in immediate family (Obituary) •College Visit (2 per school year)

We will only accept excuses up to 2 weeks after the student has been out. Also, there must be NO alterations on the excuse to be accepted. **Any alteration or false creation of an excuse will result in a suspension.** Suspensions are considered unexcused absences.

To clarify high school absences, please note that our class absences are by individual class periods not by the full day. For example, if a student misses 6 unexcused days in first hour and only 5 unexcused days second through seventh hour, they will have no credit for the first hour class period.

At 6 unexcused absences, you will be placed on the POTENTIAL NO CREDIT list. If you are on this list, you can't check out early after exams; participate in clubs or field trips; nor purchase Homecoming tickets.

*****ATTENDANCE FOR ATHLETICS/EXTRA-CURRICULAR/CLUBS/ORGANIZATIONS: MUST BE AT SCHOOL FOR AT LEAST 4 HOURS IN ORDER TO PARTICIPATE IN PRACTICE/EVENTS/GAMES/ETC.**

Perfect Attendance

Students must be present for school all day, every day. Any school-related absences are acceptable and not counted against a student trying to get perfect attendance.

Regulations for Absences, Tardies, Check-Ins and Check-Outs

Once a student arrives on campus and must leave due to an emergency, he/she must follow the check-in/check-out procedures below:

1. **Students may only be checked out by their legal guardian or designee whose name appears on the student's office card.**
2. Student will fill out the check-out clipboard in the office and return to class.
3. An office worker or secretary is permitted to call **only** the parent or guardian listed on the office card.
4. Parents/Guardians must pick up the student at the office.
5. **In order for a student to return to school the same day, he/she must have a subtractable excuse (ex: excuse from doctor's office, court, or funeral home).**
6. Attendance will be taken immediately after the tardy bell rings each class period.
7. Any student who arrives to class after the tardy bell begins to ring may enter only with a verified note excusing the tardiness from the office or other authorized school personnel. All unexcused check-ins and tardies will be handled by the office.
8. All tardy students (1st – 8th hours) are sent to the office. The student will return to class with a tardy slip from the office. Students with excessive tardies will be disciplined.
9. When a student comes to school after missing half of any class period, he/she is considered absent for that class.
10. Students have one day after returning to school for every day absent to make up work.

Homework during Absence

Students absent for three consecutive days should request homework. All homework requests should be made before 10 a.m. to the office @ 665-7890. Students should check their teachers' web pages while absent and communicate via email to get assignments.

Homebound Policy

Students requiring homebound services must pick up a homebound packet from the guidance office. Documents must be returned within a week of being picked up. Certain classes are not available for homebound students. Students may not be employed while receiving homebound services and may not attend **any** school functions. **Students are prohibited from participating in extracurricular events while receiving homebound services (dances, field trips, etc.)**

Curriculum

In order for Denham Springs Freshman High School to provide you with the best possible education, you must take the responsibility of choosing courses that will help you achieve your goals. In accordance with state requirements, each student must complete and have on file a "Five Year Plan" that is reviewed annually. In choosing your courses, keep in mind that you need to be striving for the following: 1. Courses which prepare you for a particular career, college, or other advanced training; 2. Courses required for TOPS, if applicable; 3. Courses which allow you to develop or expand areas that are of particular interest to you; 4. Courses required in your Career Pathway and 5. Courses that are required for graduation. **You are not allowed to change teachers or courses once schedules are issued, so you should give serious consideration to your selections.**

Parent/Teacher Conferences

Parents/Guardians may request a personal or phone conference with a student's teacher by calling the Guidance Office to set up an appointment. All parent/teacher conferences are at 7 a.m. The reason for the conference must be stated and conferences are scheduled as quickly as possible. If a parent/guardian/teacher must cancel, the office should be notified. Parents may also contact teachers via email through the school website.

Enrollment/Transfers

According to Livingston Parish School Board Policy, new enrollees must prove residence in our school district. A copy of a current electric bill plus any three of the following documents must be provided to Guidance in order

to enroll:

- A Livingston Parish current homestead exemption notification
- A certified copy of the Act of Sale for home not land
- An original lease agreement/rental contract
- An original, current driver's license or Dept. of Motor Vehicle ID with current address
- An original, current water bill indicating address (a deposit receipt is not acceptable)
- An original, current cable, waste, or home alarm bill
- A Livingston Parish food stamp verification form with current address
- IRS statement indicating current address -no financial information needed
- Voter registration with current address
- All books must be returned, locker emptied, and debts cleared before any records are released to another school.

TOPS Scholarship Information

TOPS (Taylor Opportunity Program for Students) is a program of state scholarships for Louisiana residents who attend either one of the Louisiana Public Colleges and Universities, schools that are a part of the Louisiana Community and Technical College System, Louisiana approved Proprietary and Cosmetology Schools or institutions that are a part of the Louisiana Association of Independent Colleges and Universities.

TOPS Opportunity Award

The TOPS Opportunity Award pays for tuition and certain fees at any of the Louisiana Public Colleges and Universities. If a student attends a college within the Louisiana Association of Independent Colleges and Universities, the award amount will be the weighted average tuition of public-degree granting schools.

Standards Eligibility Requirements

- Minimum High School GPA of 2.50 (GPA computed on core courses only)
- 19.0 Core Units
- Minimum ACT Score (or SAT Equivalent) of the prior year state average; Currently 20
- Must enroll full time as a first time freshman, by the first semester following the first anniversary of high school graduation
- Be a US citizen or permanent resident
- Meet TOPS Louisiana residency requirements

TOPS Performance Award

The TOPS Performance Award pays for tuition and certain fees at any of the Louisiana Public Colleges and Universities plus an annual stipend of \$400. If a student attends a college within the Louisiana Association of Independent Colleges and Universities, the award amount will be the weighted average tuition of public-degree granting schools plus the annual stipend of \$400.

Standards Eligibility Requirements

- Minimum High School GPA of 3.00 (GPA computed on core courses only)
- 19.0 Core Units
- Minimum ACT Score (or SAT Equivalent) of 23
- Must enroll full time as a first time freshman, by the first semester following the first anniversary of high school graduation
- Be a US citizen or permanent resident
- Meet TOPS Louisiana Residency requirements

TOPS Honors Award

The TOPS Honors Award pays for tuition and certain fees at any of the Louisiana Public Colleges and Universities plus an annual stipend of \$800. If a student attends a college within the Louisiana Association of Independent Colleges and Universities, the award amount will be the weighted average tuition of public-degree granting schools plus the annual stipend of \$800.

Standards Eligibility Requirements

Minimum High School GPA of 3.00 (GPA computed on core courses only)

- 19.0 Core Units
- Minimum ACT Score (or SAT Equivalent) of 27
- Must enroll full time as a first time freshman, by the first semester following the first anniversary of high school graduation
- Be a US citizen or permanent resident
- Meet TOPS Louisiana Residency requirements

TOPS Tech Award

The TOPS Tech Award pays for tuition for skill or occupational training at any schools within the [Louisiana Community and technical College System](#), [Louisiana approved Proprietary and Cosmetology Schools](#) or [Louisiana Public Colleges and Universities](#) that do not offer a baccalaureate degree. If a student pursues skill or occupational training at a college within the [Louisiana Association of Independent Colleges and Universities](#) or one within the [Louisiana Public Colleges and Universities](#) that offer baccalaureate degrees the award amount will be the average award paid to students attending public institutions that do not offer a baccalaureate degree.

Standards Eligibility Requirements

- Minimum High School GPA of 2.50 (GPA computed on core courses only)
- 17 Tech Core Units for Option 1
- 19 Tech Core Units for Option 2
- Minimum ACT Score (or SAT Equivalent) of 17
- Must enroll full time as a first time freshman, by the first semester following the first anniversary of high school graduation
- Be a US citizen or permanent resident
- Meet TOPS Louisiana Residency requirements

For a list of approved Louisiana Colleges, Universities, Proprietary, and Cosmetology Schools visit www.osfa.la.gov.

DANCES

If you have missed 5 or more unexcused days of school and/ or not paid your student activity fee, then you may not attend or participate in club meetings, field trips, competition or dances(including homecoming).

Homecoming Dance Guideline

This is a DSFH Homecoming, sponsored by DSFH. ALL DSFH school rules and Livingston Parish School Board policies will apply with the exception of those stated below. DSFH students will be required to show ticket at the door. Student and parent must sign this permission slip and return it to DSFH before a ticket may be purchased. **STUDENT AND GUEST, WHETHER THE GUEST IS A DSFH STUDENT OR NOT, MUST ABIDE BY ALL RULES. ANYONE NOT IN COMPLIANCE WILL NOT BE ADMITTED OR WILL BE ASKED TO WITHOUT ANY REFUND. ALL SCHOOL GROOMING RULES APPLY FOR BOTH STUDENT AND GUEST. Guests must not be over 18.**

Dress Attire: Sunday's Best Dress

Males: **No Jeans.** Dress slacks or khaki pants with a dress shirt are acceptable. **No sneakers.** All school grooming rules apply for both students and their guest.

Females: **No Jeans.** Pant suits or slacks are allowed. **No Sneakers.** Strapless dresses are not allowed. Your midriff

must be covered. Dress hem, slits in the outfit (front, side, or back) may not be higher than four inches above the top of the knee. Two-piece dresses are not allowed. Excessively low-cut necklines or backlines are prohibited. Hair style and coloring must be in compliance with school rules. DSFH reserves the right to deny entry to anyone the administration deems to be inappropriately dressed. This includes clothing that is too short, too revealing, etc... Dancing inappropriate dancing will not be permitted. Students will be asked to leave without receiving a ticket/picture refund. Tickets will be on sale the week prior to the dance. Listen to the announcements for details.

CLUBS AND ACTIVITIES

Club Schedule

Co-curricular clubs are grouped and meet approximately once every six weeks on a rotating basis on the Friday Activity schedule.

If you have missed 5 or more unexcused days of school and/or not paid your student activity fee, then you may not attend or participate in club meetings, field trips, competitions or Homecoming.

DSFH Clubs :

4-H Club -
Library-
Just Say No-
FCA –
Beta-
Anti-Bulling(KAOS)

ATHLETIC ELIGIBILITY: All first year ninth grade students who turn 16 years of age on or after September 1st are eligible to participate in fall sports. Ninth grade students who turn 16 prior to September 1st must participate as a junior varsity player. For sports whose seasons run past the end of the first semester (basketball), those athletes must pass seven out of eight subjects and have a grade point average of 1.5 for the first semester to maintain their eligibility for the second semester. For a student to be eligible to participate in a spring sport (baseball, softball, track, tennis, golf, etc.), he/she must have passed seven out of eight subjects and have a 1.5 grade point average from the fall semester. Grades from the entire previous school year determine eligibility for fall sports for your tenth-grade year.

Conduct at Athletic Events

Any student/fan who demonstrates unsportsmanlike conduct at any extra-curricular activity will be disciplined and banned from all activities. This includes but is not limited to derogatory comments, and profanity or gestures directed to the opponent's team, fans, officials, or support groups such as cheerleaders, dance groups. For further information, contact the Athletic Director.

LPPS Technology Acceptable Use Summary

In our continued efforts to comply with the Children's Internet Protection Act, Livingston Parish Public Schools

has adopted and will enforce policies and procedures to protect our students. The policies: IFBGA Computer Access and Use and JCDAF - Bullying, Cyber bullying, Intimidation along with other district policies are available to the public at the school or district administrative office.

Acceptable use of the internet and other network resources include but not limited to:

- A. No access by minors of inappropriate matter
- B. No access of social networking, or gaming sites
- C. No use of outside electronic mail, chat rooms, and any other forms of direct communication by students
- D. No inappropriate network behavior including cyber-bullying
- E. Any knowledge of prohibited behavior or access of prohibited sites must be reported immediately
- F. Students are not allowed to install any software on LPPS computers or networks
- G. No revealing personal information.
- H. No illegal activities such as:
 - a. Hacking, Vandalism and unauthorized access.
 - b. Password abuse
 - c. Inappropriate Language
 - d. Trespassing in others' folders
 - e. Damaging computers or networks
 - f. Disabling or modifying LPPS security settings in order to bypass filtering/monitoring to gain unauthorized access to sites or files
 - g. Violating Copyright laws
 - h. Spreading viruses
 - i. Using the network for commercial, illegal or violent purposes

Penalties:

Any user violating these provisions, applicable state and federal laws, and district rules shall be subject to loss of network privileges and any other system disciplinary options, including criminal prosecution.

Procedures that have been adopted to enforce the policies include:

- A. Principals will discuss CIPA and Acceptable Use with the staff to explain their responsibilities. Teachers sign a form with the items discussed and their responsibilities listed.
- B. Teachers will disseminate the information to students. As documentation of discussion, students in grades 3 and above must sign a statement that they have been informed of and understand their responsibilities as network users. This form also contains a list of items discussed.
- C. LPPS also maintains a robust software platform that filters inappropriate material and blocks its access for all users. This software scans emails and internet sites for key words and identifiers. The district reviews filtering reports and internet use regularly to insure protection for students and appropriate use by staff.
- D. All photos of students on school websites will be unidentified unless a permission form has been completed.
- E. It is the responsibility of the parent to go to the school in person and sign a form if you want to:
 - a. Deny your student access to the internet.
 - b. Deny permission for your student's work to be published on classroom web sites.
 - c. Deny permission for your student's unidentified photos to be published on classroom web sites.

Personal Laptop for School Year 2023-2024

1. Every DSFH student will be issued a laptop at the beginning of the school year.
2. It is the responsibility of the student to return the device before the end of the school year for maintenance and upgrades if required.
3. It is the responsibility of the student to be prepared for class daily and bring a charged laptop. Failure to do so may result in disciplinary action.
4. These laptops are intended to only be used for educational purposes. Violation of this may result in disciplinary action.
5. The approximate cost of the equipment being issued to the student is \$350. The parent and student are responsible for any lost, stolen, or damaged devices.
6. Students may purchase accidental/incidental damage insurance for \$30. This does not cover lost or stolen devices or devices damaged due to negligence. This must be purchased online.

DSFH School-wide Positive Behavior Support--EXPECTATIONS

Classroom Expectations:

BE RESPONSIBLE:

- Be prepared for class daily
- Complete and turn in all assignments on time.

BE RESPECTFUL:

- One voice at a time.
- Treat classmates, teachers, yourself, and property with respect.

BE POSITIVE:

- Maintain a positive learning environment.
- Encourage others to do their best.
- SMILE!

BE SAFE:

- Keep your hands and feet to yourself.
- Keep the classroom clean and orderly.

Cafeteria Expectations:

BE RESPONSIBLE:

- Keep cafeteria clean.
- Have money/ID/meal choice ready!

BE RESPECTFUL:

- Behave in a mature manner
- Treat everyone and property with respect.
- Use appropriate language/tone.

BE POSITIVE:

- Be thankful for your food.
- Appreciate your free time.
- Choose a positive attitude!
- Use "please" and "thank you" with a smile!

BE SAFE:

- Use utensils and eat food properly.
- Stay in line.
- Keep hands/feet to yourself.
- Remain at table until released.

Commons Area Expectations:

BE RESPONSIBLE:

- Dispose of litter properly.
- Stay in designated area.
- Help others.

BE RESPECTFUL:

- Behave in a mature manner.
- Treat everyone and property with respect.
- Use appropriate language/tone.

BE POSITIVE:

- Greet people with a smile!
- Choose positive attitude.

BE SAFE:

- Keep your hands and feet to yourself.
- Use equipment appropriately.
- Walk! and Watch!

Restroom Expectations:

BE RESPONSIBLE:

- Keep restroom clean.
- Turn off water.
- Be quick
- Keep restroom graffiti free.

BE RESPECTFUL:

- Behave in a mature manner
- Respect others privacy and property.
- Use appropriate language/tone.

BE POSITIVE:

- Choose a positive attitude!
- Be patient.

BE SAFE:

- Use bathroom supplies appropriately.
- Be cautious of wet floors.
- Report any problems.

Hall Expectations:

BE RESPONSIBLE:

- Be prompt! Use time wisely!
- Help others.
- Use "excuse me" and "I'm sorry".

BE RESPECTFUL:

- Behave in a mature manner
- Treat everyone and property with respect.
- Use appropriate language/tone.

BE POSITIVE:

- Greet people with a smile!
- Help others.
- Choose a positive attitude!

BE SAFE:

- Maintain a low noise level.
- Stay to the right and keep traffic flowing.
- Keep hands/feet to yourself.

Bus Expectations:

BE RESPONSIBLE:

- Report to and load the bus promptly.
- Keep bus clean.
- Help others.

BE RESPECTFUL:

- Behave in a mature manner
- Treat everyone and bus with respect.
- Use appropriate language/tone.

BE POSITIVE:

- Greet driver with a smile!
- Appreciate your driver.
- Choose a positive attitude!

BE SAFE:

- Maintain a low noise level.
- Keep hands/feet to yourself.
- Keep aisle clear and remain in seat.

